

Tuttington Village Green

EVENT RISK AND SAFETY ASSESSMENT FORM – PAGE 1

Organisers of events are advised to appoint a Safety Co-ordinator and to complete the form below by thinking carefully about the hazards present at their event and the reasonable measures they must take to minimise the risk of harm to event participants.

Please complete and sign PAGE 1 and as many ADDITIONAL PAGES as necessary and return a copy of all pages to the Burgh and Tuttington Parish Clerk.

EVENT ORGANISER(S)	SAFETY CO-ORDINATOR
DESCRIPTION OF EVENT	DATE AND TIME OF EVENT

WHAT ARE THE HAZARDS	WHO MIGHT BE HARMED AND HOW?	ACTIONS YOU ARE DOING TO MINIMIZE RISK OF HARM	ACTION COMPLETED BY WHO?	DATE COMPLETED

SIGNED.....

PRINT NAME.....

DATE.....

Tuttington Village Green

EVENT RISK AND SAFETY ASSESSMENT FORM - ADDITIONAL PAGE (please attach this to PAGE 1)

WHAT ARE THE HAZARDS	WHO MIGHT BE HARMED AND HOW?	ACTIONS YOU ARE DOING TO MINIMIZE RISK OF HARM	ACTION COMPLETED BY WHO?	DATE COMPLETED

SIGNED.....

PRINT NAME.....

DATE.....