

Burgh & Tuttington Parish Council

<https://www.burghtuttington-pc.gov.uk/>
email clerk@burghtuttington-pc.gov.uk

NOTICE OF MEETING & SUMMONS TO ATTEND

THE NEXT MEETING OF BURGH & TUTTINGTON PARISH COUNCIL WILL BE HELD AT TUTTINGTON CHURCH

At 7.30pm on Wednesday September 10th 2025

AGENDA

Members of the public are welcome to attend and may speak during the adjournment.

1. WELCOME

To welcome members and public
To note resignation of Mike Gaffney
To consider any applications for co-option

2. APOLOGIES FOR ABSCENCE

To receive and accept Apologies for Absence as previously notified to the Clerk

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

To receive Members' Declarations of Interest in Agenda Items and to note the granting of any Requests for Dispensations

4. MINUTES

To receive, confirm and sign Minutes of the last meetings held on 9th July 2025

5. INFORMATION ON MATTERS ARISING

To receive information on any Matter Arising from previous meetings not listed elsewhere on the Agenda

6. REPORTS POLICE, COUNTY AND DISTRICT COUNCILLORS

To receive written and/or verbal Reports from Representatives
To note next SNAP Meeting on September 15th at 6-7.30pm at Aylsham Pavilion,
Aylsham Recreation Ground, NR11 6AW also on Teams <https://orlo.uk/k3Ein>

7 TO ADJOURN THE MEETING FOR MEMBERS OF THE PUBLIC TO SPEAK

Adjournment for public

8. FINANCE

- a) To note balance of account – see attached Bank Statement
- b) To receive details of the process of making payments - attached

- c) To note any extra items for the budget 2026/27
- d) To note accounts have been signed off by the External Auditor
- e) To agree following payment

• Parish Online	£192	Dot gov e-mails and website
• Mrs S Lake	£1051.20	Six months salary
• HMRC	262.80	PAYE

9. TO CONSIDER PLANNING ISSUES

- a) To discuss any planning applications received
2025/1654
The Bungalow Norwich Road Tuttington Norfolk NR11 6TJ
Proposal: Demolition of existing dwelling and outbuilding & erection of two dwellings
Application Type: Full Planning Permission
- b) To note appeal on Land South Of Fairfields Way Burgh

10. HIGHWAY ISSUES ITEMS

- a) To receive latest SAM2 figures
- b) To note any response re Highway verges
- c) To note any other highway issues

11. TUTTINGTON VILLAGE GREEN

- a) To receive an update
- b) To discuss fencing
- c) To note any response from Broadland District Council

12. PARISH COUNCIL WEBSITE AND E-MAILS

- a) To note address of new website -<https://www.burghtuttington-pc.gov.uk/>
- b) To note new Clerks e-mail clerk@burghtuttington-pc.gov.uk
- c) To note Councillors e-mail addresses fistname.surname@burghtuttington-pc.gov.uk

13. LOCAL GOVERNMENT REORGANISATION

To receive any update

14. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

15. DATE OF NEXT MEETING

To confirm the date of the next meeting as Wednesday 12th November 2025 at 7.30pm in Burgh Reading Rooms



Sue Lake
Parish Clerk

3rd September 2025